

Board of Trustees of the Southborough Library

Minutes of Special Board Meeting

February 11, 2014

Chair Jane Smith called the meeting to order at 6:15 p.m.

Attendance: Trustees - Judy Budz, Nancy Mayo, Vice Chair Richard Wallace, Chair Jane Smith, and Secretary Nicole De Bonet – were present.

Director Search Committee: The Board voted unanimously to reopen the search. The Chair will repost the ad in all the same places except American Library Association (ALA), which is expensive. Closing date will be March 10. Personnel Board member Russell Millholland has left the state for an extended vacation and a new member is needed to fill the search committee. The Board voted unanimously to appoint Assistant Town Administrator Vanessa Hale. Chair will deliver a letter about this appointment to Town Clerk Paul Berry first thing tomorrow morning so Vanessa can get sworn in ASAP.

Personnel: Jane Smith attended the Jan. 31 Personnel Board meeting for a discussion of raises requested for several employees. 2.5% pay increases were approved for Chris McGinn and Naomi Magnoni. Leah Selleck also was being recommended for a 2.5% raise (the amount budgeted), but in light of her stellar review, Personnel Board members suggested a 5% increase. Given the fact the Library had not budgeted for that big an increase, a 3% increase was settled on, pending the approval of Trustees. At this meeting, Trustees voted unanimously to give Leah a 5% increase, noting that we have extra money in the salary line because of the absence of a director. Also, Leah, officially a library clerk, is doing the work of a library assistant. This gets her a little closer to where we want her salary to be until we can promote her to library assistant.

Meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Nicole De Bonet, Secretary
Library Board of Trustees