

Board of Trustees of the Southborough Library

DRAFT Minutes of Special Board Meeting

November 21, 2014

Chair Jane Smith called the meeting to order at 5:07 p.m.

Attendance: Trustees Margarite Landry, Judy Budz, Nancy Mayo, Vice Chair Richard Wallace, Chair Jane Smith, and Secretary Nicole De Bonet were present. Also present: Director Ryan Donovan.

Meeting Discussion: The Finance team at the Town House is once again requesting both a level-funded budget and a level-service budget for FY16. The Library Director met with Mark Purple to discuss his initial plan, and the Director reported that the town administrator was less than enthusiastic. Director Donovan's initial budget includes increasing the educational material line from 68K to 90K to achieve the state's recommendation that 19% of the budget be spent on educational items. There also is a significant salary increase due to requesting more part-time people. Overall, the budget offered is a 15% increase over FY15.

Trustees believe the increase is too high, and recommended some alterations. Some suggestions include: increasing part-time hours for current staff only and allocating 17% of the budget to educational materials. Through donations and other sources, we hope we can reach the 19%. Ryan agreed to create a more conservative budget to show the Board at its next meeting.

Meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Nicole De Bonet, Secretary
Library Board of Trustees