Board of Trustees of the Southborough Library

DRAFT Minutes of Special Board Meeting

December 1, 2014

Chair Jane Smith called the meeting to order at 5:05 p.m.

Attendance: Trustees Margarite Landry, Judy Budz, Vice Chair Richard Wallace, Chair Jane Smith, and Secretary Nicole De Bonet were present. Also present: Director Ryan Donovan, Advisory Board member Sam Stivers, and private citizen Sebastian De Bonet (minor).

FY16 Budget Discussion: The Director's original FY16 budget request, which Trustees believed to be too high, was reworked and presented by the Library Director. The total is now $440,720, up 6% from our FY15 budget of $415,947. There is an increase in full-time line by 2 hours [where is this in the Excel spreadsheet Ryan submitted?] and part-time line by 10 [or 15??] hours. Materials line was increased to 17% for MBLC State Aid compliance. Expected/recommended is 19%, but the Board and Director agree to look into other sources of funding for that missing amount, as we have done in recent years. Dues line has a significant increase which includes the new EnvisionWare software, ALA membership, increase in costs for Constant Contact and C/WMars membership, and web site maintenance, an expense Friends used to pay for. DID TRUSTEES VOTE ON THIS BUDGET???

Trustees will begin gathering statistics to prepare for our Town Meeting presentation.

Meeting was adjourned at 6:26 p.m.

Respectfully submitted,

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Nicole De Bonet, Secretary
Library Board of Trustees